For Office Use Only

\_\_\_\_\_\_ Received

\_\_\_\_\_\_ Interviewed

\_\_\_\_\_\_ Contacted

\_\_\_\_\_\_ Background check

\_\_\_\_\_\_ References

\_\_\_\_\_\_ Training

**Issued 2025**

**A picture containing graphics, font, graphic design, text

Description automatically generated**

Sponsored by Willoughby Hills United Methodist Church

**34201 Eddy Road Willoughby Hills, Ohio 44094**

**Third Saturday of the month beginning in Sept. 2025**

**MENTOR/CLUB STAFF APPLICATION**

**(MENTORING CLUB Applicants may use this form**

**OR a copy of their CURRENT Royal Family KIDS Camp Application)**

**Instructions:** *Please Print.* All information is held strictly confidential. This form must be completely filled out.   
The information is vital to your acceptance and possible placement as a volunteer. Please sign your application.

If you have any questions, please reach out to Sandy Sawyer-Mentoring Director at rfkgroupmentoring@gmail.com

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last four digits of your Social Security Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your Full Social Security number may be required separately to obtain the criminal background check from a third party.

A state issued photo I.D. (Drivers license, Passport etc.) will be required to be shown at the interview to verify that your photo and name match the name on this application and background check.

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Last Name First Name Sex Birth date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Age Marital Status

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City State Zip

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Occupation Name of Employer Number of years

|  |
| --- |
| I am interested in volunteering for Royal Family KIDS Group Mentoring Club in one of the following roles to help campers during the next school year   * **Mentoring Club Staff** (once a month Mentoring Club Meeting for 8 months) Special Area of Interest? (Music, Bible Story, Activities/Crafts, Outdoor, skit helper, food ): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * **Mentor In Training**: Under 18 assists with Club Events Monthly Oct.-May. Special Area of Interest?   (Music**,** Bible Story, Activities/Crafts, Games, Outdoor, Skits**):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

How long have you lived in [state]? \_\_\_\_\_\_Years and \_\_\_\_\_\_ months. If you have lived in [state] for less than five years, list your complete addresses for the last five years:

(\_\_\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best Contact Phone Number Email

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(\_\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact Relationship Phone

Besides Royal Family KIDS Camp, do you have relevant experiences working with children, especially at-risk children?

❑ No ❑ Yes. In what way:

Were you a victim of abuse, neglect or abandonment as a minor?❑ NO ❑ YES   
❑ Yes, but I would prefer to discuss this in person.

Please Clarify:

Please describe why you wish to be a Mentor or Mentoring Club volunteer for children of abuse (use the back for space if necessary):

**MEDICAL HISTORY**

**Do you have any medical conditions or concerns**, **driving issues or concerns, or are you taking any medications that you believe could prevent you from being an effective volunteer that we need to know about in order to help you be effective at Royal Family KIDS Mentoring?**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**RECORD OF EDUCATION**

High School Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Graduation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Major:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Graduation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Major:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Graduation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PERSONAL REFERENCES** (not former employers or relatives)

1.

Name Address Phone

2.

Name Address Phone

3.

Name Address Phone

**PERSONAL PROFILE**

Have you committed your life to Jesus Christ? ❑ NO ❑ YES Where & When:

What church do you presently attend? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ How long? \_\_\_\_Yrs. \_\_\_\_\_Mos.

Pastor’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church Phone #:

Please circle all the words below which you believe accurately describe you:

Timid Gentle Impatient Modest Nervous Loving

Tactful Mature Sarcastic Patient Angry Deliberate

Congenial Compassionate Stubborn Kind Studious Selfish

Secure Considerate Abrasive Trustworthy Motivated Verbal

Organized Impulsive Intelligent Insecure Relaxed

List below, five strengths and five weaknesses you have in working with children (please be specific)

Strengths

1.

2.

3.

4.

5.

Weaknesses

1.

2.

3.

4.

5.

**CRIMINAL BACKGROUND**

If your records have been expunged pursuant to applicable law, you are not required to answer yes to the following questions. If you are unsure whether to answer yes, we strongly suggest that you answer yes and fully disclose all incidents to avoid any future risk of embarrassment upon disclosure.

1. Have you ever been **convicted** of or **pleaded guilty** to any crimes (including crimes of record which have been expunged and pleas of 'no contest'), including municipal, state and federal?

( ) Yes ( ) No

1. Have you ever been **placed on probation**, received a **Suspended Execution**, **Suspended Sentence** or **Suspended Imposition of Sentence** for any offense involving a minor child (a child under 18), or been **placed on ANY local, state, or federal sexual registry?**

( ) Yes ( ) No

1. Have you ever been **sued in a civil court** of law where the allegations in the suit involved **illegal, inappropriate, or sexual conduct** or contact with a minor child?

( ) Yes ( ) No

1. Have you ever been subject to any **court order** involving any **sexual, physical or verbal abuse** including but not limited to any domestic violence or civil harassment injunction or protective order?

( ) Yes ( ) No

1. Have you ever **resigned, been terminated or been asked to resign** from a position, whether paid or as a volunteer, due to a **complaint(s) of sexual, physical or verbal abuse of minors?**

( ) Yes ( ) No

**REPRESENTATIONS AND RELEASE**

I understand that for the church to carry on a RFK Camp, it has had to agree to abide by certain policies and parameters established by RFK, including strict policies against any form of child abuse, and that violation of these policies may be cause for dismissal. Child abuse is punishable by law, and the church is bound by law to report allegations of abuse or any inappropriate sexual contact to the proper authorities. ALL reporting is kept confidential, by law. All volunteers must commit to immediately report any behavior that seems suspicious, questionable, abusive or inappropriate between: child-to-child, staff-to-child, and staff-to-staff.

If YOU are struggling with a sexual attraction to children, please opt out of service in the church’s RFK Camp or any other child-serving organization and seek help. One option is: “Hope for the Heart” at (800) 488-HOPE (4673) or www.hopefortheheart.org.

I understand that I will be required to submit to a background check as a condition of acceptance as a volunteer, and that unsatisfactory results, refusal to cooperate, or any attempt to affect the results of these background checks will result in me being removed as a volunteer or volunteer applicant.

I hereby certify that all of the information provided by me in this Application (or in any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in these documents may (or will) be cause for the denial of acceptance as a volunteer, or immediate removal as a volunteer, regardless of the timing or circumstances of discovery.

In consideration of the receipt and evaluation of this Application by the sponsoring Church, I hereby authorize you to contact any references, churches, youth groups, schools attended, former and present employers, charities, courts, and any other person, agency, or organization that may have information about me, and for them to provide to you such information (including opinions) that they may have regarding my character and fitness for working with children; I hereby release any such references, churches, youth groups, schools attended, former and present employers, charities, courts, and any other person, agency or organization who may have provided information about me, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply with this authorization. I also agree to hold RFK, the sponsoring church, RFK Camp Leadership, and any other person to whom the release above applies, harmless from any damages, specifically including attorney fees and court costs, created by or relating to my unwarranted attempt to collect damages for providing information described above or any other unwarranted action by me in connection with this Application. I waive any right that I may have to inspect any information provided about me or by any person or organization identified by me in the Application process.

In addition, I hereby release, and agree that I, my successors, assignees, heirs, guardians and legal representatives will not make any claims or take any legal actions against, RFK or any of its affiliated organizations, or its officers, directors, employees, agents, or volunteers (“Released Parties”), for my injury, death, damage or loss, however caused, arising from or in connection with my participation in RFK activities, with the exception of my injury, death, damage or loss as the direct result of illegal or grossly negligent acts by RFK, and I will hold the Released Parties harmless from any costs or loss, including attorney fees and court costs, arising from or in connection with my activities in violation of these provisions.

I understand that submission of an application does not guarantee me acceptance as a volunteer. I further understand that should the church extend an offer to me as a volunteer, it is for no specific duration and may be revoked by either the sponsoring church, or me at any time, with or without cause.

I understand that none of the documents, policies, procedures, actions, statements of RFK, the sponsoring church, the RFK Leadership or their representatives and agents used during the volunteer application process is deemed an offer for a contract or in fact a contract, real or implied. If accepted as a volunteer, I agree to conform to the rules, regulations, policies, and procedures while serving as a volunteer, and understand that such compliance is a condition of remaining a volunteer.

All Royal Family KIDS Camps are operated as a ministry of a local Sponsoring Church or in conjunction with a local non-profit organization. As such, all volunteers will fall under the authority of the Camp Leadership as trained by the RFK National Office and under the authority and beliefs of the Sponsoring Church. The Sponsoring Church may or may not require membership or attendance of their church, but all volunteers need to understand that church leadership has authority over the operations and expectations of the RFK Camp and the churches beliefs will inevitably be evident in the selection process and operation of the RFK Camp as a ministry of their church.

I have carefully read the above Application and this Acknowledgement and Release and know and understand its contents; I also know the above is legally binding on me. I sign this Application and Release of my own free will.

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Signature Name printed Date executed

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Witness Name Witness Signature Date